

Small Business Regulatory Review Board

Instrument for Evaluation of Proposed Administrative Rules *Review of the Initial Regulatory Flexibility Analysis*

Adm. Rule CR- _____

Submitted by: _____

Date: _____

Relating to: _____

REVIEW CRITERIA

A. Analysis – In determining small business impact, did the agency perform a proper threshold analysis that discussed the following:

	YES	TBD	NO
1. Did the agency describe the small business entities that will be affected by the rule?			
2. Are the compliance requirements clearly spelled out in the rule?			
3. Did the agency show an estimate of compliance costs for the small business entities affected by the rule?			
4. Did the agency show the difference in compliance costs for the different groups of small businesses affected by the rule?			
5. Was a fair, first estimate of expected cost impacts done on the affected entities?			
6. Did the agency use accurate criteria in determining whether the first-estimate costs are significant or insignificant?			
7. Did the agency use accurate criteria in determining whether or not a substantial number of entities will be affected by the rule?			
8. Did the agency make a reasonable effort to acquire accurate data or other information to support the threshold analysis?			

B. Business Climate

	YES	TBD	NO
1. Does this action result in increase cost to business, or increased reporting to government or supervision by government?			
2. Do the benefits to the public outweigh the costs to business?			
3. Does the proposed action distinguish between requirements pertaining to small business and large business?			

Small Business Regulatory Review Board

Instrument for Evaluation of Administrative Rules

Review of the Initial Regulatory Flexibility Analysis

Adm. Rule CR-_____

Relating to: _____

REVIEW CRITERIA

C. Act 145 Compliance Requirements

1. Does the rule include any provisions on how the rule will be enforced?	YES	TBD	NO
2. Does the rule conflict, overlap, or duplicate other rules or federal regulations?	YES	TBD	NO
3. Does the rule reduce the amount of cross-references to other statutes?	YES	TBD	NO
4. Has the agency included a reference on how to obtain a new or revised form or has the agency included a copy of the new or revised form with the proposed rule?	YES	TBD	NO

D. Methods for Reducing the Impact of the Rule on Small Business – Would the impact on small businesses be reduced by:

1. The establishment of less stringent compliance or reporting requirements for small business?	YES	TBD	NO
2. The establishment of less stringent schedules or deadlines for compliance of reporting requirements for small businesses?	YES	TBD	NO
3. The consolidation or simplification of compliance or reporting requirements for small businesses?	YES	TBD	NO
4. The establishment of performance standards for small businesses to replace design or operational standards required in the rule?	YES	TBD	NO
5. The exemption of small businesses from any or all requirements of the rule.	YES	TBD	NO

Additional Comments: